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**GARDENING TOGETHER - A COLLABORATIVE PEI PARTNERSHIP**  
**THE JOAN & REGIS DUFFY FOUNDATION & THE COMMUNITY FOUNDATION OF PEI**

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**COMMUNITY GRANT APPLICATION**

**Application Deadline – Friday, April 5, 2019 at 4:00 pm**

How can we utilize food and gardening to bring our communities together and make them more self-sufficient? How do we engage newcomers, seniors, youth and other residents in the community to work together for the betterment of their communities and PEI? And how do we encourage people to grow, harvest, and preserve their own fruits and vegetables?

We want to enhance some of the existing gardening activities and projects that are underway across the province while creating more community engagement.

Community Groups and non-profit organizations can apply for funding based on the following guidelines and criteria.

- A minimum of 20 grants of up to \$1,500 will be awarded - the number of grants and the amount funded will depend on applications and exceptions may be made for larger projects if warranted.
- Eligible applicants – not-for-profit, charitable and community service organizations that have existing gardening related projects or those that would like to establish gardening projects.
- Projects will be evaluated based on the following priority areas:
  - o Incrementality
  - o Newcomer engagement
  - o Educational components
  - o Youth engagement
  - o Collaboration and partnership
  - o Sustainability of Project
- Projects will be evaluated using the application provided with the following:
  - o Purpose (30/100) – what are they key components that will be accomplished?
  - o Goals & Objectives (20/100) – what are they and are they achievable?
  - o Community Impact (20/100) – what is the ultimate impact that can be made?
  - o Other Partners (20/100) – is the project able to leverage additional partners e.g., resources, expertise and financial support)?
  - o Intangibles (10/100) – some key elements that may not be covered within current scoring guidelines.
- Successful applicants will be expected to provide a final report with outcomes from the project. This would include both quantitative and qualitative results.
- Timing – applications are open now and will close April 5<sup>th</sup>.
- A granting committee will evaluate and score the applications and provide recommendations on the projects to be funded. The committee will make decisions by April 19<sup>th</sup> to allow for planning.
- Granting contributions will be made to organizations in April May as soon as possible.



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**Applicant Information**

<b>Organization</b>			
<b>Charity Number *</b>			
<b>Mandate</b>			
<b>Contact Name</b>		<b>Title</b>	
<b>Address</b>		<b>City</b>	
<b>Province</b>		<b>Postal Code</b>	
<b>Website</b>		<b>Phone</b>	
<b>Email</b>			

*\*If you do not have a charitable number, is there an organization you work with that may serve as an agent for flowing funds? If not, we will do our best to assist you in finding a partner.*

Total Estimated Project Costs	\$
Total Amount of Support Requested	\$
Can the scope of project be adapted if you don't receive full funding? (Y/N)	

*Please provide detailed revenue and expenditure budget as an attachment to this application.*

**I certify that my responses and all information provided on this application are true and factual and completed by myself personally.**

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**Applicant Signature**

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**Date**



**Project Description** – Please provide as many details as possible regarding your project in the space provided below. Additional information can be attached to your application as needed.

Describe the purpose of the project

Describe the goals and objectives of the project

Describe how this will positively affect the community



Describe how does the project fits with your organization's overall mandate/goals

List other sources of funding that you will receive for this project

List any partners you will be working with on this project along with their role and contribution.

Have you previously received funding from the Community Foundation of Prince Edward Island?  
If so, what was it used for?



If you're successful in receiving funding, what public recognition will you provide the Joan and Regis Duffy Foundation and the Community Foundation of PEI?

Please provide details on the expected costs of the project (in as much detail as possible).

Please provide any additional details you feel would be important to allow us to make the best possible decision on the potential funding for your project.



**COMMUNITY  
FOUNDATION**  
OF PRINCE EDWARD ISLAND  
*Your Community. Your Legacy.*

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**Please accept the following conditions:**

*We acknowledge and accept that should our application be approved and funded, the grant will be used for the purposes outlined in this application, unless permission is obtained in advance from the CFPEI. We will comply with the requirements of the Foundation related to evaluation, reporting and publicity.*

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Signature

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Date

**Send your completed application to:**

Gardening Together Community Grant  
Community Foundation of Prince Edward Island  
119 Queen Street, Suite 102  
Charlottetown, PE C1A 4B3

Telephone: 902-892-3440

By Fax: 902-892-0880

By email: [info@cfpei.ca](mailto:info@cfpei.ca)

***Application Deadline – April 12<sup>th</sup>, 2019 at 4:00 pm***